

In accordance with HQ AF/ILV guidance, bases may designate up to 25% of TLFs for pet use. At Hurlburt Field, 4 of our TLF's have been designed as "Pet Friendly." Guests have certain responsibilities, along with the lodging operation, to make sure the program works as intended.

The 4 rooms chosen are located in the furthest area from traffic in the TLFs, and there is a large area outside the facility that is conducive to a walking area.

In order to administer the program, the following rules apply:

- Cats or dogs are the only pets authorized; maximum of 2 pets total.
- Guests will sign the "TLF Pet Agreement" at check-in; guests will not be checked in without signing the agreement. **DOWNLOAD**
- Immunization records are required at check-in; at a minimum, pets must be immunized for rabies.
- A member of the housekeeping staff will perform an evaluation (with the pet owner) of the room prior to check-in to assess the condition of the room and furnishings. For late arrival and after normal duty hours, the guest may accept the room "as-is"; a member of the housekeeping staff will perform an initial evaluation of the room the following.
- An evaluation of the room will be made prior to guest check-out; the housekeeper or work leader will perform the evaluation will complete a "Pet Clearance Form", which must be presented to the front desk before check-out.
- Housekeeping will provide full housekeeping services every day in quarters that have pets housed in them. Guests are reminded that service will be provided daily, and that they are not to have the "Do Not Disturb" sign on the door when they are not there.
- A \$10.00 per night cleaning fee will be paid in addition to the regular lodging rate.
- Pets must be secured in the pet cage provided (or their own suitable container) whenever the pet is left unattended in the room.
- Pets are not allowed to sit directly on furniture or bedding, and are not allowed in other rooms, facilities, or premises.
- Lodging linen or towels will not be used to bathe or bed down pets.
- Pets must be collared with the owner's name, and must be on a leash when outside the room.
- Owners are required to pick-up/clean-up after their pet's waste and dispose the waste properly.
- If their dog barks constantly, or their pet otherwise is a disturbance to other guests, they will be asked to kennel their pet off-base.
- Guests that request "Pet Friendly TLFs" are reminded that this applies to only 4 TLFs, and that pets are not allowed in other units. If the 4 units are filled with pet owners, guest will have to kennel their pets until we can move them into a "Pet Friendly TLF." Also, if we cannot accommodate them for their full term in a "Pet Friendly" unit, their pet(s) will have to be placed in a kennel. We will not issue a non-availability letter because we can't accommodate their pet(s).